

TOWN OF RICHMOND, RHODE ISLAND  
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**TOWN ADMINISTRATOR SEARCH COMMITTEE**  
Town Hall – Second Floor Meeting Room  
February 19, 2015  
4:45 P.M.

**MINUTES**

**A. The meeting was called to order by E. Johnson, Jr. at 4:45 P.M.**

**B. Roll Call**

Present: E. Johnson, R. Rock, V. Vona, R. Newman, E. Liese, E. Davis, D. Krugman, M. Alves and Clerk S. Rapose

**C. Approval of minutes**

01 Approval of minutes from February 12, 2015 meeting

**MOTION made by E. Liese, second by R. Newman to approve minutes as written. All Ayes**

S. Rapose informed the Committee that Candidate "CC" has withdrawn his name from consideration.

**MOTION made by R. Newman, second by E. Liese to move to executive session. All Ayes**

**D. Executive Session**

**The Town Administrator Search Committee may move to Executive Session pursuant to RIGL 42-46-5 (a)(1) Discussion of the job performance, character, or physical or mental health of a person or persons provided that such person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held at an open meeting**

S. Rapose stated for the record that such persons affected have been notified in advance in writing and advised of their right to request that the discussion be held in open session.

**Polling:**  
Johnson - Aye  
Krugman – Aye  
Newman – Aye  
Alves – Aye  
Liese – Aye  
Vona – Aye  
Rock – Aye

E. Return to open session

MOTION made by E. Davis, second by R. Newman to return to open session. All Ayes

MOTION made by E. Davis, second by D. Krugman to seal the minutes of executive session. All Ayes

F. New Business

01 Selection of Candidates to be sent to the Town Council for recommendation

MOTION made by E. Davis, second by E. Liese to send candidates "AA" and "E" forward for recommendation to the Council.

All Ayes

MOTION made by R. Newman, second by D. Krugman to send candidates "LL", "Q", and "BB" thank you letters.

All Ayes

MOTION made by R. Newman, second by D. Krugman to communicate with the two candidates being forwarded to Council for recommendation.

All Ayes

The Committee decided the last meeting will be held on Tuesday, February 24, 2015 for approval of minutes.

G. Adjournment

MOTION made by R. Newman, second by E. Liese to adjourn at 9:55 P.M. All Ayes

Minutes approved as written February 24, 2015

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Sarah S. Rapose, Clerk