

Call to Order: 7:00 p.m. by the Vice Chairperson – Barry Chipman

Roll Call:

Present: Barry Chipman, Bill Degnan, Tara Welinsky, Town Administrator Karen Pinch, Jen Christensen, Assistant Finance Director, Dave Krugman, Finance Director.

01 **Approval of the minutes of February 22, 2016 (V)****

MOTION: B. Chipman, seconded by T. Welinsky to approve the minutes of February 22, 2016, amended to show that the Finance Director was in attendance. Spelling correction self-sustaining to self-sustaining.

VOTED: Unanimous.

Correspondence:

Email from Dr Richard Wolke of the Historical Society with details of their fy17 request for \$2,300. He stated that Materials would be \$450, labor \$1,850 for a total of \$2,300.

Business:

01 **Consideration/Discussion of Public Works Department (V)****

Department Request FY2017 \$668,384

Scott Barber, Public Works Director spoke on behalf of the department request. Hopes to see the town counsel continue to work toward equality of hourly wage rates that began last year. Additionally, he would like to lobby for additional laborer positions that would be utilized to cover added responsibilities and snowplowing as per diem snowplow drivers are becoming less reliable for call in. Also S. Barber is requesting that the council consider a more structured pay scale rather than the somewhat arbitrary raises that now exist.

The only significant increase for fy17 is for acct 01.19.5360, snow removal which requests \$10,000 more than fy16 and acct 01.19.5366, Street Maintenance, which is requesting \$10,000 over fy16. All other expenses including salaries, are with minor exception, level funded.

S. Barber has yet to submit a capital budget. There is some funding from prior years for road repair, but the needs far outweigh the funding available.

New trucks are a concern due to the shorter life and higher maintenance costs. In house service is prohibitively expensive.

D. Krugman asked S. Barber what he thought would be a starting hourly rate for a laborer. S. Barber said it should be \$12.00 per hour. A new driver should start at \$14.50 per hour S. Barber stated. A laborer can be used for many different fill-in situations

Transfer/Recycling/Landfill

An increase of 78% in tipping fees expense may be incurred in fy17. K. Pinch asked D. Krugman if there would be an offset on the revenue side and he replied yes. S. Barber feels that because of pushback by cities and towns, the increase may not occur until the start of fy18.

02 **Review/Discussion of Other FY2017 Town Budget Requests**

General discussion for finalizing

03 **Continued Review/Discussion of Capital Improvement outlays**

Scott Barber is working on the completion of Maintenance Department capital budget.

Other Business

Finance Board discussed how the next 3 meetings would be conducted:

3/7/16: hear the Information Tech budget request for fy17 and discuss finalization of the finance board recommendations

3/14/16: Wrap up of capital development budget and discuss finalization of finance board recommendations. Amy prepare draft of cover letter that will accompany the finance Board's recommended budget to the Town Administrator.

3/21/16: Finalize cover letter to accompany the budget given to the Town Administrator. Vote on the final fy17 budget recommendations.

3/28/16: Read aloud the cover letter and turn over the finance board's fy17 recommended budget to the Town Administrator.

Public Forum None

Adjourn Motion by Bill Degnan, seconded by Tara Welinsky to adjourn at 8:27 P.M.

Voted: Unanimous

