

## Minutes

### Richmond Elder Affairs Commission

June 7, 2016 – 9:30 AM – Town Council Chambers

The meeting was called to order by the Chair, Iva J Lipton at 9:32 AM. All members were present, thus a quorum was obtained.

The Pledge of Allegiance was observed.

Our new member, Melania van der Hoof was introduced and warmly welcomed.

One guest was greeted.

#### Reports:

1. Councilman Oppenheimer brought the Commission up to date on happenings of importance in the town. He also reminded the group of the Richmond Financial Town Meeting on Monday June 13, 2016 at the elementary school. He encouraged all to attend.
2. Iva reviewed the Commissions past and present relationship to the Meals on Wheels. In the past the Commission has hosted an appreciation luncheon for the drivers in June. However, due to the lack of the necessary quorum, none had been planned this year. It is the wish of the members to plan the luncheon for a later date. It will be addresses at our next meeting.
3. Financial: there has been no activity. Iva stated that she had discussed the next year's budget request with the Town Treasurer and it was decided to submit the same budget request that the Commission had last year.
4. Iva stated that she had cleaned the memorial garden up last year but has not done anything to the garden this spring.
5. Jennifer gave an interesting report on the activities of the Affordable Housing Committee.

#### Correspondence:

There is none to report.

#### Old Business:

1. The Newsletter was discussed. Since we did not have a quorum, a spring newsletter was not prepared. It was decided that we would product one in the fall. Each member will bring to our next meeting suggestions of articles to be included.

#### New Business:

1. Iva had sent each member a copy of Chapter 2.32 of the Code of Ordinances which addresses the Elder Affairs Commission. It was felt that a review of our charge was needed.
2. Election of a Clerk was deferred to our next meeting.
3. A discussion was held regarding future programs for presentation. Chief Johnson had been scheduled to present a program last Sept on Identity Thief that was cancelled. It was agreed that we would request that he make the presentation this coming Sept. Iva will discuss it with him and report back at our next meeting.  
Good suggestions were presented; the candidate's luncheon was high on the list. Others were fall prevention, advanced care planning, and medication management.
4. It was decided that we would continue to have our monthly meeting on the first Tuesday of the month. We will meet at 9am in the future instead of 9:30 as in the past.

There were no comments in public forum.

The meeting was adjourned at 10:02 am

Respectfully submitted,

Iva J Lipton, Acting Secretary

*Approved*  
*9/5/16*