

Richmond IT Committee Meeting

Minutes 6.13.2016 5pm

Members Present: Dave Krugman, Karen Pinch, Meredith Carroll, Pete Fangiullo, Pete August, Harry Curran, Drew Hill.

Introduction of members

Approval of minutes unanimous (Dave/Pete F)

Old Business

1. Office 365 switch over at town hall is complete. PD will come when chief says it's slow. Dave asked when Office 365 cost goes into effect. Ans: When you order it!!
2. PD is up and running fine with loaned switch. PC's need to be cleaned of extraneous software. Max Care contract will go up in cost when new server is installed.
3. OHSEAN has not gotten back to Karen.
4. Technology Strategic Plan.
 - a. Password policy for the town employees.
 - b. Police Department server should be purchased when 16-17 budget is passed.
 - c. PD needs approximately 10 new MS Office licenses.
 - d. Richmond should have some type of anti-ransomware protection. Meredith recommended OpenDNS. The cost is \$1.50/machine/mo or approx. \$800/yr. **Motion: Purchase ransomware as described by Vertikal6 beginning July 1st 2016.** (Approved: Pete F/Dave).
5. Phones. Karen has not heard of any new problems from public works or EMS.

New Business

1. Pete A asked us to brainstorm on how to get departments with an independent website to come under the umbrella of the town website. The town could have some liability here. We don't necessarily have the webpage management technical assistance to do this right now so we might have to hire a part-time or independent we person to get this done. We will discuss at next meeting.
2. Disposition of tablets. The committee hoped to donate these to the library or school system however the Acer tablets come with and RT operating systems which many web sites don't support. The tablets are 4-5 years old and are relatively worthless at this point. Motion to dispose in accordance with town policies. Unanimous (Pete A/Pete F).

Next meeting August 15th.

Motion to adjourn (Pete F. Karen) 5:56

Submitted by Pete Fangiullo