



Town of Richmond, Rhode Island



Richmond Conservation Commission
Richmond Town Hall, Wyoming, RI 02898

Wednesday, January 17, 2018
Meeting Minutes

Call to Order 7:19 pm

Roll Call

Present: Mary Doo, David Johnson, Nichole Phelps, Dinalyn Spears, Jim Turek

Absent: Lesley Bietz, Joe McCue

Approval of Minutes

Jim Turek motioned, seconded by Mary Doo to accept the December 20, 2017 meeting minutes with minor edits. Motion passed.

Communications

Jim Turek was contacted by Town Finance Director David Kruegman on January 15, 2018 to request the RCC fiscal year 2019 proposed budget.

Assistant Town Clerk Ann G. requested RCC meeting dates for 2018 to be posted to the State's website.

Juliana Berry-King contacted RCC on January 2, 2018 regarding PAD notification letter. As well as a follow up on site on Preserve. The draft site visit notes were sent.

Treasurer's Report

Memo was sent January 15, 2018 to Town Finance Department requesting payment of \$5,873.08 to Sumco for Change Order 2 for the Heritage Trail payment. RCC budget balance remains at \$1,369.43.

2018 Land & Water Summit – potentially four members of the RCC to attend.

2019 Fiscal Budget – RCC asked for \$1600 which we received.

Misc. Supplies –	2018 - \$250	2019 - \$250
Training Workshops	\$200	\$200
Dues	\$200	\$200
Usually fund WPWA, R.I. Tree Council, RI Natural History survey, and RIACC		
Travel	\$50	\$40
Operating Expenses	\$900	\$1,200
Total:		\$1,890

Motion: Nichole Phelps motioned, seconded Dinalyn Spears to accept proposed Fiscal Year 2019 budget. Motion passed.

Budget Issues: RI Natural History Survey membership \$100. Query from Envirothon seeking RCC to join. Mission is environmental science for high school youth. RCC can give up \$65.

Motion: Jim Turek motioned, seconded by David Johnson to utilize FY 2018 membership dues to RI Natural History Survey for \$100 and Envirothon \$65. Motion passed.

Old Business

01 Richmond Heritage Trail – Continued from December 20, 2017

Jim Turek visited site to determine the amount of erosion after the recent storm. Trail is holding up fine. Mary Doo asked if we have anything in budget for maintenance. RCC does not currently have maintenance funds allocated. Funds were utilized for conducting the survey and preparing as-builts surveys. The end of the Heritage Trail still needs to be finished before the Earth Day Event. Jim Turek to follow up with Scott Barber regarding Spring Trail completion (by April Earth Day Event).

Signage: Jim Turek still awaiting Mike Smith's oval sign. David Johnson will work on the sign's lettering.

02 Richmond Town Parks and Preserves – Continued from December 20, 2017

Joe McCue and Jim Turek reviewed the student activities. URI wanted to post the project and the profile reading for Beaver River invasive plant management program. RCC awaits URI project profile revision for submittal to the Society of Ecological Research (SER) website.

03 RCC Public Outreach Planning for 2018 – continued from December 20, 2017

Saturday, April 21, 2018, has been scheduled at the Earth Day and World Fish Migration Day. RCC discussed planning an event to have the residents learn about Shannock Falls Fish Passage. Jim Turek stated that a URI professor who is working with monitoring fish will be a presenter. RCC discussed having food vendors, TV News Station, activities for kids fish related, Narragansett Tribe cultural fish collection practices.

04 Earth Day Planning 2018 – continued from December 20, 2017

Jim Turek suggest a styrofoam collection day. David Johnson to work on the collection bags for recycling. Dinalyn Spears will contact Scott Barber about transporting the Styrofoam to RIRRC. Activities discussed were guided hike, clean up kits, speakers – Bee Keeper from Hopkinton, Numi Mitchell – Coyote presentation. Youth Activity – animal life in the forest, animal tracks, mystery animal hike, scavenger hunt – Mary Doo, Nichole Phelps, and Dinalyn Spears will coordinate the youth activities.

05 Wood-Pawcatuck Watershed Photo Contest – continued from December 20, 2017

Dave Johnson will follow up with Denise Poyer on anticipated 2018 schedule.

06 Solar Farm Projects and Proposed Ordinance Revisions – Continued from December 20, 2017

Request Solar Farms be added as component of the Comprehensive Plan.

07 RCC Web and Blog Sites – continued from December 20, 2017

Mary Doo will add the Stetson Preserve map, and Heritage Trail materials: postcards and Cathy French photos to the RCC web site. Lesley Bietz suggested that we add information on the free mattress disposal for recycling at the transfer station. Nichole and Mary to work on Save the Date Notice put on web/blog sites.

08 Town Tree and Tree Ordinance Issues – continued from December 20, 2017

No Updates

09 Town Recycling – continued from December 20, 2017

No updates.

10 KG Ranch Road/Valley Lodge Stormwater – continued from December 20, 2017

No updates.

11 Comprehensive Plan Update – continued from December 20, 2017

Jim Turek to submit comments the week of January 19, 2018. Jim Turek asked that RCC members to review the natural resources section of the plan.

12 Camelot Estates Fishway – continued from December 20, 2017

No updates

New Plans and Submittals: None

Other Business: Dinalyn Spears informed the RCC of an upcoming meeting with the NAFWS National Conference May 8-10, 2018, at the Crowne Plaza Providence-Warwick. Dinalyn Spears will forward the Save the Date flyer to the RCC.

Next Meeting: The next RCC meeting is scheduled for **Wednesday, February 14, 2018 at 7 p.m.**

Adjourn: Jim Turek motioned, seconded by David Johnson to adjourn meeting at 9:07 pm. Motion passed.

Submitted by: Dinalyn Spears

Approved: Dinalyn Spears

Attest: *Dinalyn Spears*