

**Richmond Rural Preservation Land Trust**  
**March 2, 2020**  
**March Regular Minutes**  
**5:30 P.M. Town Hall**

\*Please note: Any matter listed on this agenda may be acted upon by RRPLT\*

**Call to Order:** 5:35 PM

**Roll Call:** S. Paton, T. Beitz, D. Poyer, R. Swanson, R. Anderson, A. Fox, J. Davenport, S. Lacey (ex-officio)

Not present: N. Hess (ex-officio)

**Approval of Minutes:** J. Davenport motioned to approve the February Minutes as amended, R. Swanson 2nd. All Ayes. R. Swanson motioned to approve the February Executive Session Minutes as amended, J. Davenport 2nd. All Ayes.

**Communications:** Eagle Scout, Logan McCue, visited the Kenyon Preserve to conduct a preliminary trail map design. S. Paton will reach out to R. Swanson and R. Anderson and see if they'd be available to meet and walk the new trail layout.

S. Paton motioned to move New Business Item. #3, "Discussion of The Preserve at Boulder Hills and Saila Preserve" to "Communications". R. Anderson 2nd. All Ayes

**3. Discussion of The Preserve at Boulder Hills and Saila Preserve**

- a. Paul Mihailides, Owner of the Preserve at Boulder Hills, and an associate, met briefly to discuss the possibility of a land donation to the RRPLT. The RRPLT determined further information regarding management, allowed uses, easements, and access need to be discussed. No actions are being taken at this time and the discussion will remain ongoing.

J. Davenport motioned to move "New Business" item #1, the "Level I Survey of Chan Preserve" up to "Communications". R. Anderson 2nd. All ayes.

**1. Level I Survey of Chan Preserve**

- a. D. Poyer and S. Paton shared their review of Town purchasing rules for soliciting bids. The RRPLT can select a vendor from the Town approved list. A scope of work description will be needed in order to solicit bids for an appraisal and Class I Survey of the Chan Property. D. Poyer will draft a scope of work based on past requests for qualification for Chan Property.

**Approval of Invoices for Payment:** None.

**Public Forum:** None.

**Old Business**

**1. Member Reports**

- a. S. Paton shared brief updates for the Land and Water Summit; date, workshops, and speakers.
- 2. Town Planner Updates**
  - a. S. Lacey is coordinating with a GIS vendor to update maps and upload them to the Land Trust's Town website page. These should be complete by mid-April 2020
  - b. A. Fox asked to be part of any updates regarding map pdfs for use in the RRPLT brochure and at preserve kiosks.
- 3. Budget Updates**
  - a. S. Paton informed the board that the RRPLT has \$11k in operating budget available until June. Board discussed potential uses; Road and parking lot engineering at the Saila Preserve, improved access and parking at the Kenyon Preserve, and purchase supplies for a kiosk build.
- 4. Property Acquisition Updates - None**
- 5. Board Recruitment Updates**
  - a. Nancy Grundstrom submitted her application and intends to go before town council during their next meeting.

**New Business:**

- 1. Level I Survey of Chan Preserve
- 2. Town Purchasing Ordinance, Policies, and Procedures
  - a. tabled for the next meeting.
- 3. Discussion of The Preserve at Boulder Hills and Saila Preserve
- 4. Discussion of Subcommittee Formation
  - a. tabled for the next meeting
- 5. Letter to Town Council
  - a. Board is considering the development of an annual report for town council, summarizing the RRPLT's noteworthy achievements and other important news.

**EXECUTIVE SESSION**

**EXECUTIVE SESSION PURSUANT TO R.I. GEN. LAWS SECTION AS AMENDED 1956, CHAPTER 42-46-5(a)(2) SESSIONS PERTAINING TO COLLECTIVE BARGAINING OR LITIGATION AND CHAPTER 42-46-5(a)(5) TO DISCUSS ACQUISITION OF PROPERTY FOR PUBLIC PURPOSES.**

**Next Agenda:**

- 1. Review Items for next agenda

R. Anderson motioned to adjourn. R. Swanson 2nd. All Ayes.

**Adjourn:** 7:43 PM

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