



VICTUALING ADDITIONAL HOURS LICENSE APPLICATION FACT SHEET

Who must obtain this license:

A licensed victualer that wishes to be open for business between the hours of 2 a.m. and 6 a.m. must obtain an additional hours victualing license.

License fee:

The license fee is \$75. The license expires on the same day as the victualing license. The applicant also must pay for the cost of the newspaper advertisement of a public hearing on the application.

Application deadline:

The license application must be filed with the Town Clerk at least six weeks before the date of the Town Council meeting at which it will be considered.

License requirements:

- *Licensed victualer.* The applicant must already have a victualing license or must apply for one simultaneously with this license.
- *Public hearing.* The Town Council must conduct a public hearing on the application before the permit is issued. The public hearing will be advertised in the newspaper. The cost of advertising is to be paid by the applicant.
- *"Public convenience and necessity."* R.I. Gen. Laws § 5-24-1 authorizes the Town Council to issue an additional hours victualing license "upon a showing of public convenience and necessity." You must explain to the Town Council how granting this license will serve the public convenience and why this license is necessary for your business.

NOTE: This summary is for the convenience of applicants. For all the legal requirements of this license or permit, you should consult the applicable state statute and town ordinance.

VICTUALING ADDITIONAL HOURS LICENSE

Town Clerk's License Application Checklist

Applicant: _____

Date Application Received: _____

License Number: _____ **New:** _____ **Renewal:** _____

DATE VICTUALING LICENSE ISSUED	
LICENSE FEE: \$75	
COST OF NEWSPAPER AD: \$ <i>(To be determined)</i>	



Town of Richmond, Rhode Island

Town Clerk's Office, 5 Richmond Townhouse Road, Wyoming, RI 02898 (401) 539-9000

APPLICATION for a MUNICIPAL LICENSE

DATE OF APPLICATION	<input type="checkbox"/> New License	<input type="checkbox"/> Renewal
NAME OF INDIVIDUAL OR BUSINESS TO HOLD THIS LICENSE		
THE APPLICANT IS <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATION <input type="checkbox"/> LIMITED LIABILITY CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LIMITED PARTNERSHIP <input type="checkbox"/> JOINT VENTURE		
APPLICANT'S BUSINESS MAILING ADDRESS Street or P.O. Box		
City or Town	State	Zip Code
Business telephone number(s)	Website:	
INDIVIDUAL MAKING THIS APPLICATION: Name		
Street		
City or town	State	Zip Code
Telephone number(s)	E-mail address:	
BUSINESS LOCATION in Richmond Street address		
Tax Assessor's Plat and Lot number		
The undersigned, being duly sworn, upon oath does depose and say: 1. I am an authorized representative of this business. 2. The information on both pages of this application is true and correct. 3. This business is in compliance with all applicable town ordinances and regulations, state statutes and regulations, and federal statutes and regulations. 4. I have reviewed the checklist of documents that are required to obtain this license. I will be able to produce the required documents, or prove I have requested them, before the Town Council meeting at which this application will be considered.		
SIGNATURE _____		
PRINT NAME _____		
Sworn and subscribed to before me at _____, County of _____, State of Rhode Island, this _____ day of _____, 20 ____.		
_____ Notary Public Print name: My commission expires / /		

VICTUALING ADDITIONAL-HOURS LICENSE APPLICATION

Name of business applying for license:
Days and hours business will be open:
Type of food served:
R.I. Gen. Laws § 5-24-1 authorizes the Town Council to issue to the holder of a victualing license an additional license allowing operation between 2 a.m. and 6 a.m. "upon a showing of public convenience and necessity." How will the granting of this license serve the public convenience and why is it necessary?

OFFICE USE ONLY

Date of Town Council approval	Date license issued
Fee paid:	Date license expires
License issued by:	