



TABLE GAMES LICENSE APPLICATION FACT SHEET

Who must obtain this license:

This license is required:

- To operate a pinball room or game room, a place where three or more pinball machines or other gaming machines or devices are available for public entertainment and that derives its principal source of income from those machines.
- To keep one or more billiard tables, bagatelle tables, pool tables, or scippio tables available in a place of business for public entertainment.

License fee: \$25 for each billiard or pool table or for each machine or device in a game room. The license expires on November 30 and must be renewed every year.

Requirements for license applications:

- *Tax certificate.* The applicant must submit written certification from the Richmond Tax Collector that neither the applicant nor the property owner is in arrears on payment of any municipal taxes or fees.
- *Good Standing.* Corporate applicants must submit a certificate of good standing issued by the R.I. Secretary of State's Office.

Requirements for new licenses:

- *Zoning certificate or determination.* The applicant must submit a zoning certificate (for existing uses) or zoning determination (for proposed uses) issued by the Zoning Enforcement Officer confirming that the principal use is permitted in the zoning district.

Requirements for holding a license:

The license is issued to a person or business at a particular location. If the business relocates, the license may be transferred. The licensee must apply to the town council for a license transfer and must submit a zoning certificate for the new location.

NOTE: This summary is for the convenience of applicants. For all the legal requirements of this license or permit, you should consult the applicable state statute and town ordinance.

TABLE GAMES LICENSE APPLICATION

Town Clerk's License Application Checklist

Applicant: _____

Date Application Received: _____

License Number: _____ **New:** _____ **Renewal:** _____

TAXES: Richmond Tax Collector's certificate that applicant's taxes are current.	
CORPORATE: R.I. Secretary of State's Office Certificate of Good Standing (<i>if applicant is a corporation</i>).	
LICENSE FEE: \$25 for each billiard or pool table or for each machine or device in a game room.	
ZONING: Zoning certificate (existing uses) or zoning determination (proposed uses) (<i>for new licenses and new locations</i>).	



Town of Richmond, Rhode Island

Town Clerk's Office, 5 Richmond Townhouse Road, Wyoming, RI 02898 (401) 539-9000

APPLICATION for a MUNICIPAL LICENSE

DATE OF APPLICATION	<input type="checkbox"/> New License	<input type="checkbox"/> Renewal
NAME OF INDIVIDUAL OR BUSINESS TO HOLD THIS LICENSE		
THE APPLICANT IS <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATION <input type="checkbox"/> LIMITED LIABILITY CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LIMITED PARTNERSHIP <input type="checkbox"/> JOINT VENTURE		
APPLICANT'S BUSINESS MAILING ADDRESS Street or P.O. Box		
City or Town	State	Zip Code
Business telephone number(s)	Website:	
INDIVIDUAL MAKING THIS APPLICATION: Name		
Street		
City or town	State	Zip Code
Telephone number(s)	E-mail address:	
BUSINESS LOCATION in Richmond Street address		
Tax Assessor's Plat and Lot number		
The undersigned, being duly sworn, upon oath does depose and say: 1. I am an authorized representative of this business. 2. The information on both pages of this application is true and correct. 3. This business is in compliance with all applicable town ordinances and regulations, state statutes and regulations, and federal statutes and regulations. 4. I have reviewed the checklist of documents that are required to obtain this license. I will be able to produce the required documents, or prove I have requested them, before the Town Council meeting at which this application will be considered.		
SIGNATURE _____		
PRINT NAME _____		
Sworn and subscribed to before me at _____, County of _____, State of Rhode Island, this _____ day of _____, 20 ____.		
_____ Notary Public Print name: My commission expires / /		

TABLE GAMES LICENSE APPLICATION

Applicant's name:
If the applicant is a business, the individual responsible for daily operation: NAME: PHONE: Title or position:
<input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER TO NEW LOCATION <input type="checkbox"/> RENEWAL
LOCATION OF PROPERTY: Name of business or facility
Street address
Assessor's Plat and Lot number
PROPERTY OWNER: Owner's Name: Mailing Address: Telephone number and name of contact person:
What type of establishment is this? <input type="checkbox"/> Restaurant <input type="checkbox"/> Tavern or bar <input type="checkbox"/> Game room <input type="checkbox"/> Other:
How many billiard tables, bagatelle tables, pool tables, or scippio tables?
What days and hours is the establishment is open to the public?

OFFICE USE ONLY

Date of Town Council approval	Date license issued
Fee paid:	Date license expires
License issued by:	