



Richmond Town Hall
5 Richmond Townhouse Road, Second Floor

Complaint Form/Building & Zoning

Date: _____

Complaint Received by: _____

In Person _____

Phone _____

Answering Machine _____

Complainant

Name: _____

Street Address: _____

Telephone Number: _____

Email Address: _____

Type of Complaint (zoning, property maintenance, noise, animal, etc):

Complaint Filed Against:

Name: _____

Street: _____

Description of Complaint:

Date of On-Site Inspections: _____

Violation Notice sent: Yes _____ No _____

Violations Found (if any) & Corrective Actions Ordered:

Richmond Official Signature: _____

Date: _____