

SOUND PERMIT APPLICATION FACT SHEET

Who must obtain this license?

Any person, business, or organization responsible for an activity or event that will generate sound that exceeds the limits in Ch. 8.14 of the Code of Ordinances should obtain this permit. If you do not have a Sound Permit and the noise from your activity or event exceeds the limits in Ch. 8.14, the Police Department could charge you with violating the ordinance:

8.14.030 Maximum permitted sound levels. No person shall make, or cause to be made, a sound that projects from one lot into another lot within the same zoning district if the sound exceeds the levels in Table 1. Sound projecting from a lot to another lot in a different zoning district shall not exceed the limits in the receiving zoning district. In the case of sound generating from a multi-family dwelling structure, the sound is measured anywhere inside a receiving dwelling unit in the same building.

Table I. Maximum permitted sound levels

| Residential zoning districts | | General Business and Neighborhood Commercial zoning districts | | Light Industrial and Industrial zoning districts |
|------------------------------|-----------------|---|-----------------|--|
| 7 a.m. to 10 p.m. | all other times | 7 a.m. to 10 p.m. | all other times | Any time |
| 65 | 60 | 75 | 70 | 80 |

Permit fee: \$25 (may be waived by the Town Council for civic or non-profit organization)

Requirements for license applications:

- *Public hearing.* The Town Council must conduct a public hearing on the application before the permit is issued. At least seven days before the date of the public hearing, the applicant must mail notices to all owners of property within 200 feet of the property where the sound will be generated informing them of the date, time, and location of the public hearing. The Town Clerk's Office will provide the notice. The notices are not required to be sent certified mail. The applicant must submit *with the application* a list of the names and addresses of the owners of property within 200 feet of the subject property. This information is available from the Tax Assessor's Office. The public hearing also will be advertised in the newspaper. The cost of advertising shall be paid by the applicant.

The applicant should be prepared to explain to the Town Council at the public hearing why bringing the sound generated by the event or activity into compliance with Ch. 8.14 would be an unreasonable hardship on the applicant, on the community, or on other persons. When making a decision whether to issue the permit, the Town Council will balance the hardship to the applicant against the adverse impact on persons who would be affected by the noise.

NOTE: This summary is for the convenience of applicants. For all the legal requirements of this permit, you should consult Chapter 8.14 of the Richmond Code of Ordinances.

Town Clerk's Permit Application Checklist

SOUND PERMIT

Applicant: _____

Date of Application: _____

| | |
|--|--|
| PERMIT FEE: \$25 <i>(Fee may be waived by the Town Council for a civic or non-profit organization)</i> | |
| COST OF NEWSPAPER ADVERTISEMENT: | |
| ABUTTERS LIST: Names and addresses of owners of property within 200 feet of the property from which the noise will be generated | |



APPLICATION for a SOUND PERMIT

| | | |
|---|-----------------|----------|
| DATE OF APPLICATION | | |
| NAME OF INDIVIDUAL OR BUSINESS TO HOLD THIS LICENSE | | |
| THE APPLICANT IS <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> BUSINESS <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> NONPROFIT AGENCY | | |
| APPLICANT'S MAILING ADDRESS Street or P.O. Box | | |
| City or Town | State | Zip Code |
| Business telephone number(s) | | |
| INDIVIDUAL MAKING THIS APPLICATION: Name | | |
| Street | | |
| City or town | State | Zip Code |
| Telephone number(s) | | |
| PROPERTY WHERE SOUND WILL BE GENERATED Street Address | | |
| Tax Assessor's Plat and Lot number | | |
| Size of lot | Zoning District | |
| PROPERTY OWNER'S NAME | | |
| Owner's address | | |
| Telephone number | | |
| DATE AND TIME: What date and time will this activity or event occur? | | |
| DESCRIPTION OF ACTIVITY: Describe the activity or event at which the sound will be generated, the property where the activity or event will occur, and how many people will be present. | | |
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| | | |
| | | |
| | | |

Why is it necessary for the sound generated by this event or activity to exceed the limits in Chapter 8.14 of the Code of Ordinances?

Empty lines for response to the first question.

Is there any way for you to mitigate the impact this sound will have on your neighbors?

Empty lines for response to the second question.

The undersigned, being duly sworn, upon oath does depose and say:

- 1. The information on this application is true and correct to the best of my knowledge.
- 3. The person, business, or organization applying for this permit is in compliance with all applicable town ordinances and regulations, state statutes and regulations, and federal statutes and regulations to the best of my knowledge.

SIGNATURE: _____

PRINT NAME: _____

Sworn and subscribed to before me at _____, County of _____, State of Rhode Island, this _____ day of _____, 20_____.

Notary Public
Print name:
My commission expires / /

OFFICE USE ONLY

| | |
|-------------------------------|---------------------|
| Date of Town Council approval | Date license issued |
| Fee paid: | License issued by: |